

*BC Assessment*

Executive Offices  
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June 1, 2010

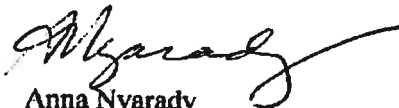
Public Sector Employers' Council Secretariat  
PO Box 9400 Stn Provincial Government  
Victoria, BC V8V 9V1

Dear Sirs,

On behalf of the Board of Directors of BC Assessment, I am pleased to provide BC Assessment's Statement of Executive Compensation for the Fiscal Year Ending December 31, 2009.

I confirm that the Board is aware of the compensation paid to the members of the executive as outlined in the attached Statement, and that the compensation provided is within BC Assessment's approved compensation plan for members of the executive.

Sincerely,



Anna Nyarady  
Board Chair  
British Columbia Assessment

Enclosure

## Statement of Executive Compensation

For the Fiscal Year Ending December 31, 2009

### Introduction

BC Assessment is a provincial Crown corporation with a mandate to create uniform assessments which can be relied upon to build sustainable flourishing communities. The Board of Directors provides strategic direction, policy leadership and performance monitoring. All operational matters are the responsibility of the Chief Executive Officer.

BC Assessment establishes and maintains uniform real property assessments throughout the province, using current market data as a guide. After determining the correct classification, actual value and tax exemption status of approximately 1.92 million properties across the province, BC Assessment provides taxing authorities with an assessment roll, which lists all properties, names of the owners and the taxable values of the land and any improvements (buildings). The corporation sends an assessment notice to each person named in the assessment roll. For some properties, the assessment roll contains values that are determined in accordance with regulations and Board-approved prescribed rates and manuals. Examples include farm land and major industrial property manuals.

The real estate market creates the value that BC Assessment reports to taxing authorities and property owners. Taxing authorities determine the amount of revenue required to pay for public services, set their property tax rate and apply the rate to the assessed value of properties.

BC Assessment employs approximately 634 employees in 19 offices throughout British Columbia. The organization currently consists of 10 regions, with 18 areas and assessment offices located throughout the province and a head office in Victoria.

### Compensation Discussion and Analysis

#### Compensation Objectives

Under Section 13 of the *Assessment Authority Act*, the Board of Directors is responsible for the appointment of the Chief Executive Officer and all other employees and for setting their remuneration. Compensation oversight rests with the Public Sector Employers' Council (PSEC) on behalf of the Minister of Finance and all compensation plans must be approved by the PSEC Secretariat.

BC Assessment has two compensation plans for excluded management employees. The first applies to the Chief Executive Officer and the second applies to all other excluded managers including Vice Presidents.

BC Assessment intends to maintain a management compensation program that will help attract the talent necessary to further the strategic objectives of the organization. We will also provide a compensation program that will be sufficiently attractive to provide talented employees with good reason for remaining with BC Assessment and for continuing in their efforts to enhance service to all

of our clients. Our benefits strategy is to provide competitive, cost effective health and welfare benefits that will help to attract and retain qualified employees.

## **Salary**

The goal of the management total compensation program is to target our programs at the median of our defined external salary marketplace. Market conditions are reviewed on a regular basis. The external marketplace includes an appropriate mix of public and private sector organizations and is also sensitive to the property assessment sector in which BC Assessment competes for employees.

Salary levels for the CEO, for executive members and all other excluded employees are determined by the Board with oversight by the PSEC Secretariat.

## **Health and Welfare Benefits**

BC Assessment provides medical, dental, extended health, short-term and long-term disability, and group life insurance benefits. Generally, these benefits are determined through negotiation with the largest employee group (the bargaining unit) and are effected for all excluded employees, including the CEO and executive members.

## **Pension**

BC Assessment is required by statute to be a member of the Public Service Pension Plan and to enrol all eligible employees and make contributions on their behalf. This includes the CEO and all executive members.

## **Vacations and Other Leaves**

Excluded employees receive an annual vacation entitlement based upon years of service, commencing at 20 days in the first year of employment up to the maximum of 35 days after 25 years of employment. In addition to this base entitlement for excluded employees, the CEO is entitled to a further five vacation days per year. All employees are entitled to 11 statutory holidays per year.

Additional paid leave is available to all employees for a variety of purposes such bereavement, maternity/parental or to care for a sick child.

## **Car Lease**


Vice Presidents are provided a vehicle allowance or lease arrangement using the Provincial Government's parameters for executive vehicles. The maximum monthly lease payment exclusive of tax is not to exceed \$625 per month. The executive member may elect to receive a vehicle allowance in lieu of taking a leased vehicle which is equivalent to the average lease and vehicle operating costs of \$580 per month.

## **Incentive Compensation**

All BC Assessment employees, with the exception of the CEO, are eligible to participate in the corporate gainsharing program. This program measures eight different corporate performance targets and provides a monetary incentive of up to 5% of base salary. The purpose of the program is to encourage superior corporate performance for assessment roll quality and stability, employee performance, customer satisfaction and productivity.

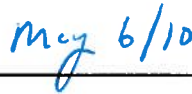
The payment made in March 2009 for the 2008 fiscal year was 3.41% of basic salary.

The CEO is eligible for a re-earnable, non-pensionable salary holdback of up to \$10,000 per year. Targets for the annual performance based incentives and results evaluated through the Board of Directors each year. The customer service and product quality and uniformity targets are identified in the 2009 – 2011 Service Plan Update.



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Connie Fair  
President and Chief Executive Officer



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Date

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Anna Nyarady  
Chair, Board of Directors

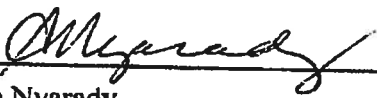
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Date

Directors each year. The customer service and product quality and uniformity targets are identified in the 2009 – 2011 Service Plan Update.

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**Connie Fair**  
**President and Chief Executive Officer**

\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Anna Nyarady**  
**Chair, Board of Directors**

\_\_\_\_\_  
**Date**

**SUMMARY COMPENSATION TABLE**  
For the Fiscal Year Ending December 31, 2009

Name and Principal Position	Salary (\$)	Incentive Plan Compensation Paid (\$)	Pension (\$)	All Other Compensation (\$)	Total (\$)	Previous 2 Years Totals
Connie Fair President & CEO	\$177,482.76	\$9,900.00 <sup>1</sup> \$1,827.32 <sup>2</sup>	\$17,484.78	Professional Membership Dues: \$850.50 Vacation Payout: \$0.00 CPP: \$2,118.60 EI: \$859.86 Medical: \$1,296.00 Dental: \$1,113.02 Extended Health: \$1,094.93 Group Life: \$1,181.50 LTD: \$4,321.79 Car Allowance/Lease: \$5,643.60		2007=\$168,816.25 2008=\$195,785.05
	\$177,482.76	\$11,727.32	\$17,484.78	\$18,479.80	\$225,174.66	
Andy Hoggarth Vice President & Executive Financial Officer  (hired Nov 13/08)	\$140,091.41	\$629.68 <sup>2</sup>	\$13,656.21	Professional Membership Dues: \$822.50 Vacation Payout: \$2,795.77 CPP: \$2,118.60 EI: \$859.86 Medical: \$1,152.00 Dental: \$1,113.02 Extended Health: \$1,094.93 Group Life: \$976.39 LTD: \$3,544.94 Car Allowance/Lease: \$6,960.00		2007= N/A 2008=\$23,102.25
	\$140,091.41	\$629.68	\$13,656.21	\$21,438.01	\$175,815.31	
David Highfield Vice President, Field Operations	\$140,091.41	\$4,797.92 <sup>2</sup>	\$13,608.81	Professional Membership Dues: \$850.50 Vacation Payout: \$10,794.48 CPP: \$2,118.60 EI: \$859.86 Medical: \$648.00 Dental: \$1,113.02 Extended Health: \$1,094.93 Group Life: \$976.39 LTD: \$3,544.94 Car Allowance/Lease: \$6,960.00		2007=\$174,724.76 2008=\$185,053.14
	\$140,091.41	\$4,797.92	\$13,608.81	\$28,960.72	\$187,458.86	
Peter Bretherton Vice President, Field Operations	\$140,091.41	\$4,583.32 <sup>2</sup>	\$13,656.22	Professional Membership Dues: \$850.50 Vacation Payout: \$5,397.24 CPP: \$2,118.60 EI: \$859.86 Medical: \$648.00 Dental: \$1,113.02 Extended Health: \$1,094.93 Group Life: \$976.39 LTD: \$3,544.94 Car Allowance/Lease: \$6,960.00		2007=N/A <sup>3</sup> 2008=\$174,281.63
	\$140,091.41	\$4,583.32	\$13,656.22	\$23,563.48	\$181,894.43	
Harry Mercer Vice President, Business & Customer Services  (hired Nov 3/08)	\$140,091.41	\$683.65 <sup>2</sup>	\$13,656.22	Professional Membership Dues: \$0.00 Vacation Payout: \$0.00 CPP: \$2,118.60 EI: \$859.86 Medical: \$1,152.00 Dental: \$1,113.02 Extended Health: \$1,094.93 Group Life: \$976.39 LTD: \$3,544.94 Car Allowance/Lease: \$6,960.00		2007=N/A 2008=\$25,019.14
	\$140,091.41	\$683.65	\$13,656.22	\$17,819.74	\$172,251.02	
Laurie McAmmond Vice President, HR  (retired Nov 13/09)	\$127,407.72	\$4,675.20 <sup>2</sup>	\$12,352.30	Professional Membership Dues: \$0.00 Vacation Payout: \$0.00 Retiring Allowance: \$16,191.71 CPP: \$2,118.60 EI: \$859.86 Medical: \$1,152.00 Dental: \$1,113.02 Extended Health: \$1,094.93 Group Life: \$672.95 LTD: \$1,913.82 Car Allowance/Lease: \$6,090.00		2007=\$168,387.48 2008=\$177,097.13
	\$127,407.72	\$4,675.20	\$12,352.30	\$31,206.89	\$175,642.11	

**Notes**

1. Re-earnable salary holdback – maximum \$10,000.
2. Gainsharing of 3.41% of salary paid March 2009 for fiscal year 2008. CEO was eligible for gainsharing for January 1 to May 22, 2008.
3. Peter Bretherton was not one of the 5 highest paid Executives in 2007 although he was an Executive.