

Delivered Via Email

17 June 2014

Mr. Lee Doney
President and CEO, PSEC

Dear Mr. Doney,

I confirm that the information contained in the attached report accurately states the executive compensation paid out in fiscal 2014 to the President and all Vice Presidents, which includes those in receipt of salaries over \$122,000, and is in compliance with the compensation plans approved by PSEC.

Yours sincerely,



Evaleen Jagger Roy
Chair, Board of Governors

Emily Carr University of Art + Design
Executive Compensation Disclosure Statement for 2013/2014
17 June 2014

Emily Carr University Compensation Philosophy

Emily Carr University of Art & Design is “a learning community devoted to excellence and innovation in visual arts, media arts and design”. In order to inspire excellence, the Emily Carr Board of Governors seeks to attract, retain, develop and recognize the highest caliber administrators, faculty and staff. To this end, it is committed to ensuring that the total compensation offered to its employees is fair and competitive with institutions of comparable complexity, uniqueness and purpose. Emily Carr University is one of only four special purpose art institutions in Canada. These three other institutions, along with other art & design institutions in North America, serve as significant comparators for total compensation considerations.

Emily Carr’s compensation philosophy is applied within the parameters of applicable labour relationships and contracts, relevant statutes and public policies. Compensation decisions are coordinated centrally by Human Resources and will involve consultation with and decision-making by the stakeholder group relevant to the occupation.

Base Salary

Internal pay relationships must be rationale and equitable, as derived through the job evaluation plan, where applicable, yet recognize and be responsive to the market pressures exerted on specific occupations from time to time.

Comparator market data will be obtained from appropriate sources on a regular basis to ensure currency and competitiveness of base salaries. National, provincial and local comparators will be relied upon, as applicable to the particular recruitment market of the given occupational group.

Variable Pay

Incentive pay, when applicable, will be based on the achievement of specific performance measures within a specified period of time and is not considered a component of base salary.

Benefits

The benefit component of the total compensation package is designed to support employee health and welfare and the health and welfare of employees’ families. To this end, all eligible Executive, Admin, Faculty and Staff receive Medical Services Plan, dental, extended health, group life insurance, accidental death and dismemberment, long term disability and employee and family assistance. We also seek to support the financial stability of employees retiring from the workplace through access to the pension plan. All employees are subject to the terms of such plan.

Leaves

Leave provisions, including vacation, professional development leave and sabbaticals, focus on supporting work life balance and life long learning and professional development of our staff, faculty and administrators. All eligible employees are entitled to paid vacation periods based on active employment and years of service with Emily Carr.

Notes:

Ron Burnett, CEO	Dr. Burnett has sabbatical entitlement of 9 months during the term of his contract. Dr Burnett received \$18,918 via an instructor contract.
Michael Clifford, VP, Finance & Admin	Mr. Clifford received an \$11,000 payment in lieu of sabbatical.
David Bogen, VP, Academic & Provost	
Jennifer DeDominicis, VP, Enrolment and Student Services	
Cindy Brooke, VP, New Campus Project	Started with the institution in July, 2013