



June 7, 2021

Mr. John Davison, President & CEO  
PSEC Secretariat  
PO BOX 9400 STN PROV GOVT  
Victoria BC  
V8W9V1  
CANADA  
via email: John.Davison@gov.bc.ca

Dear Mr. John Davison:

I confirm that the information included in the attached report accurately states the executive compensation paid out in fiscal 2020/2021 to the President + Vice-Chancellor and all qualifying Vice Presidents, which includes those in receipt of salaries over \$125,000, and is in compliance with the compensation plans approved by PSEC.

Yours truly,

A handwritten signature in black ink, consisting of a large, stylized 'K' followed by a long, sweeping horizontal stroke.

Kim Peacock  
Chair, Board of Governors

At Emily Carr University of Art + Design, we strive to foster an environment of creativity built upon a culture of critique. We achieve this by challenging current socio-political boundaries through contemporary art and design, and through the exploration of research opportunities in the areas of art, design and digital media. In doing so, we aim to deliver high-quality programs and educational opportunities to students on an international scale.

As such, we believe in providing our administrators with support and rewards in recognition of their tireless dedication to the advancement of the university. In return, the university expects staff to embrace the values of the organization and deliver excellence in their area of expertise.

Our total compensation program is thus an instrument to attract and retain the best talent, and provides a mechanism to reward excellence in administrative staff performance. Furthermore, the philosophy has been designed in a manner that promotes the responsible use of public and private funds, in accordance with the Taxpayer Accountability Principles, for the provision of academia, research and community engagement.

## **GUIDING PRINCIPLES**

The university has adopted the following principles, which in turn shall form the foundation for the refreshed philosophy:

- **Performance**

To support and promote a performance-based (merit) organizational culture.

- **Differentiation**

Allow for differentiation of salary where there are differences in the scope of the position within an organization, and/or due to superior individual team contributions.

- **Accountability**

To ensure that compensation decisions are objective and based upon a clear and well documented business rationale that demonstrates the appropriate expenditure of public funds.

- **Transparency**

To enable a program that is designed, managed and communicated in a manner that ensures the program is clearly understood by employees and the public while protecting individual personal information.

Based upon the core principles outlined above, the following refreshed compensation philosophy endeavors to outline a framework that meets the needs of government, while upholding the values and culture of the university.

## **OUR TOTAL COMPENSATION**

The university compensates the excluded administration through the following key elements:

- 1 **Direct Compensation**

The university offers direct compensation in the form of a base salary. The base salary is internally equitable in relation to the value of each role; and externally competitive compared to the advanced education sector and as it relates to art and design, on a national and international scale, and other relevant comparators.

- 2 **Monetary Benefits**

The university provides benefits for the security and protection of the employee and their families.

- 3 **Career Development**

The university provides a variety of avenues for career and professional development, and believes in the value of investing in the advancement of staff within the university, art and culture communities.

**4 Work Life Balance**

The university recognizes the need to promote wellness among staff and invests in a number of programs to help staff achieve a healthy balance between work and personal demands.

**5 Target Pay Positioning**

The universities' total compensation program is targeted at the 50th percentile of our comparator groups.

**6 Sustainability**

Our total compensation programs are designed and administered in a fiscally responsible manner that ensures costs are affordable and sustainable over time.

**7 Governance and Administration**

The Board of Governors is responsible for approving our overall compensation philosophy and programs. The executive team is responsible for the day to day oversight and administration of the programs.

Emily Carr University of Art and Design

Summary Compensation Table at 2021

Name and Position	Salary	Holdback/Bonus/ Incentive Plan Compensation	Benefits	Pension	All Other Compensation (expanded below)	2020/2021 Total Compensation	Previous Two Years Totals Total Compensation	
							2019/2020	2018/2019
Gillian Siddall, President + Vice-Chancellor	\$ 262,750	-	\$ 11,203	\$ 27,168	-	\$ 301,121	\$ 306,320	\$ 175,784
Michael Clifford, VP Finance and Administration	\$ 177,240	-	\$ 3,229	-	\$ 30,225	\$ 210,694	\$ 199,572	\$ 203,563
Patricia Kelly, Vice-President Academic + Provost	\$ 199,500	-	\$ 11,269	\$ 22,297	\$ 10,742	\$ 243,808	\$ 205,941	
Adrian Tees, Associate Vice-President, HR / Privacy Officer	\$ 160,612	-	\$ 10,186	\$ 16,607	-	\$ 187,405	\$ 190,633	\$ 179,982
Bonne Zabolotney, VP Academic + Provost	\$ 56,405	-	\$ 4,314	\$ 5,718	-	\$ 66,437	\$ 198,329	\$ 203,627

Summary Other Compensation Table at 2021

Name and Position	All Other Compensation	Severance	Vacation Payout	Paid Leave	Vehicle / Transportation Allowance	Perquisites / Other Allowances	Other
Gillian Siddall, President + Vice-Chancellor	-	-	-	-	-	-	-
Michael Clifford, VP Finance and Administration	\$ 30,225	-	\$ 16,359	-	\$ 7,200	-	\$ 6,666
Patricia Kelly, Vice-President Academic + Provost	\$ 10,742	-	\$ 10,742	-	-	-	-
Adrian Tees, Associate Vice-President, HR / Privacy Officer	-	-	-	-	-	-	-
Bonne Zabolotney, VP Academic + Provost	-	-	-	-	-	-	-

Notes

Gillian Siddall, President + Vice-Chancellor	
Michael Clifford, VP Finance and Administration	<b>General Note:</b> Emily Carr University (ECU) provided a 5% performance based increase effective April 1, 2020 for the 2019/2020 performance year. As the executive freeze was implemented on August31, 2020, the executives at ECU will forgo standard performance based increases for the 2020/21 performance year. as per the unused vacation policy of the Admin Terms and Conditions of employment - \$16,359 <b>Other Note:</b> Payment in lieu of sabbatical accrual - \$3,666; LTD Allowance - \$3,000;
Patricia Kelly, Vice-President Academic + Provost	<b>General Note:</b> Emily Carr University (ECU) provided a 5% performance based increase effective date (e.g. April 1, 2020) for the 2019/2020 performance year. As the executive freeze was implemented on August31, 2020, the executives at ECU will forgo standard performance based increases for the 2020/21 performance year. Furthermore, the performance based holdback was removed as per executives contract. As per the unused vacation policy of the Admin Terms and Conditions of employment -\$10,742
Adrian Tees, Associate Vice-President, HR / Privacy Officer	<b>General Note:</b> Emily Carr University (ECU) provided a 5% performance based increase effective April 1, 2020 for the 2019/2020 performance year. \$7,648 acting pay for temporary additional duties from April 2020 to September 30, 2020, for assuming executive duties in Student Services (10%). Specifically, for temporarily assuming responsibility for the Counselling, Wellness and Accessibility Services unit of the university while our Student Services unit underwent a comprehensive structural review.
Bonne Zabolotney, VP Academic + Provost	<b>General Note:</b> Reporting Period is from April 1st to cessation date of contract.