



May 31, 2024

John Davison
President & CEO
Public Sector Employers' Council Secretariat
Suite 210 – 880 Douglas Street
Victoria, BC V8W 2B7

Dear Mr. Davison:

Re: Executive Compensation Disclosure Statement for 2023/2024

Vancouver Community College (VCC) strives to maintain an executive total compensation program that helps retain and attract qualified individuals in executive roles that will support the college in achieving its vision and work in alignment with its values and culture. VCC adheres to the college's compensation philosophy that accompanies this annual disclosure and is aligned with the public sector compensation philosophy.

The following report provides an accurate representation of all compensation for the President and the next four highest ranking/paid executive positions with an annualized base salary of \$125,000 or greater during the 2023/2024 fiscal year. For the purposes of this disclosure, compensation includes base salary, statutory and health benefits, pension contributions and other allowances/payments as identified in the attached Executive Compensation Disclosure.

Sincerely,

A handwritten signature in cursive script that reads "Joey Hartman".

Joey Hartman
Chair, Board of Governors
Vancouver Community College


Enc.

CC: VCC Board of Governors, HRC
Kate Dickerson, Vice President, People Services



DISCLOSURE OF EXECUTIVE COMPENSATION STATEMENT

This is to advise that the Board of Governors is aware of the executive compensation paid in the 2023/2024 fiscal year and that the compensation provided was within approved compensation plans and complies with the Public Sector Executive Compensation guidelines.



Joey Hartman

Chair, Board of Governors

Vancouver Community College



OVERALL OBJECTIVES

Vancouver Community College's total compensation programs help us retain and attract qualified staff that will support the College in achievement of our mission, vision and work in alignment with our values and culture. The programs are designed in a manner that is fiscally responsible and provides us with flexibility to respond to changing and unique circumstances.

GUIDING PRINCIPLES

Our compensation programs will be characterized by the following:

- Promotion of a performance based culture – employees are expected to meet expectations in order to move through the range or receive an increment step. Determining whether an employee's performance meets expectations will be done through an annual performance review conducted by the employee's manager.
- Clear communication to employees and the public – information describing the total compensation programs is clearly communicated in documents that are made available to all employees and the public.
- Differentiation based on scope of responsibility – individual jobs are classified based on their scope of responsibilities and qualifications required.
- Decisions based on evidence – decisions on changes to the College's total compensation programs are supported by well documented business rationales, based on objective data and take into consideration fiscal accountability.

ROLE OF TOTAL COMPENSATION ELEMENTS

Our total compensation program includes four main elements:

1. Compensation – Employees are provided with fair compensation for the scope and breadth of their job responsibilities and the education, competencies and experience they bring to their roles.
2. Benefits – Employees receive a benefit package that provides security and protection for themselves and their families.
3. Career Development – Employees are provided with support for skill development, upgrading and other career development opportunities.
4. Work/Life – Employees are provided with time off and flexible time arrangements to help them balance their work and personal demands.



**TOTAL COMPENSATION PHILOSOPHY
VANCOUVER COMMUNITY COLLEGE
EFFECTIVE JANUARY 1 2016**

COMPARATOR GROUPS

Our comparator group includes organizations where we can attract qualified employees from and are at risk of losing qualified employees to. Our core comparator group includes similar post-secondary and other public sector organizations in B.C. For other jobs where talent may be needed from out-of province and jobs that require skills from specific industries or from outside of the public sector, a secondary comparator group may be used.

TARGET PAY POSITIONING

Our total compensation programs are targeted at approximately the 50th percentile of our comparator group.

INTERNAL EQUITY

We consider the relative scope, responsibilities, and complexities of jobs to ensure that compensation levels are fair and equitable. Market competitiveness is balanced with internal equity to ensure that the relative internal value of work is fairly recognized.

AFFORDABILITY AND SUSTAINABILITY

Our total compensation programs are designed and administered in a fiscally responsible manner that ensures that costs are affordable and sustainable over time.

GOVERNANCE AND ADMINISTRATION

The Board of Governors is responsible for approving our overall compensation philosophy and programs. The executive team is responsible for the day-to-day oversight and administration of the programs.

Total compensation programs may be amended from time to time, as determined by the College, and as approved by the Minister.

Vancouver Community College

Summary Compensation Table at 2024

Name and Position	Salary	Holdback/Bonus/ Incentive Plan Compensation	Benefits	Pension	All Other Compensation (expanded below)	2023/2024 Total Compensation	Previous Two Years Totals Total Compensation	
							2022/2023	2021/2022
Ajay Patel, President	\$ 270,772	-	\$ 21,030	\$ 28,391	\$ 10,420	\$ 330,613	\$ 303,871	\$ 294,884
Kate Dickerson, Vice President, People Services	\$ 202,544	-	\$ 15,589	\$ 20,823	-	\$ 238,956	\$ 218,235	\$ 190,058
Ian Humphreys, Vice President Administration and International Development	\$ 228,012	-	\$ 12,907	-	-	\$ 240,919	\$ 225,898	\$ 217,495
Jane Shin, Vice President, Students and Community Development	\$ 227,879	-	\$ 20,817	\$ 23,502	-	\$ 272,198	\$ 256,073	\$ 230,352
David Jonathan Peters Wells, Vice President, Academic	\$ 226,955	-	\$ 20,656	\$ 23,395	-	\$ 271,006	\$ 251,605	\$ 233,322

Notes

Ajay Patel, President	General Note: Ajay Patel received a 6.75% performance-based salary increase effective January 1, 2023.
Kate Dickerson, Vice President, People Services	General Note: Job reclassified on July 1, 2023 based on the increased scope of her responsibility.
Ian Humphreys, Vice President Administration and International Development	General Note: Ian Humphreys received a 8.50% performance-based salary increase effective July 1, 2023.
Jane Shin, Vice President, Students and Community Development	General Note: Jane Shin received a 7.00% performance-based salary increase effective July 1, 2023.
David Jonathan Peters Wells, Vice President, Academic	General Note: David Wells received a 8.50% performance-based salary increase effective July 1, 2023.